



**T.I.P. Rural Electric Cooperative**




Your Touchstone Energy® Cooperative









Revised 2-14-2020

## **Prenotification Instructions for Contractors For Ground Water Heat Pump Installations**

**Contractors Incentive: (Receive \$ 300 if criteria are met for only GWHP.)**

-  Meet all criteria for installation
-  Provide a heat loss/heat gain calculation
-  Complete the Notification Form

**Criteria for the Ground Water Heat Pump installation:**

-  The notification form needs to be completed and returned to the cooperative prior to installation.
-  The primary heating system must be electric and able to provide 100% of the structure's heating requirements.
-  The ground water heat pump must be sized for a minimum of 85% of the total heat loss.
-  100% of the domestic water heating must be electrically heated, but water heater can not be on the electric heat rate.
-  Must have a meter installed outside of house to record usage of GWHP.  
(The water heater usage is NOT to go through this meter)
-  Eligible for the Electric Heat Rate.  
(This rate is only from October to May billing months)

**Our rebate for the member is \$ 400 per ton up to 20 tons.**

**We will need a copy of the receipt showing the brand, model, serial number of the unit.**

**Questions Contact:**

**Cole Calkins  
Staking Technician/Member Service  
TIP Rural Electric Cooperative  
P.O. Box 534  
Brooklyn, Iowa 52211**

**Email: [ccalkins@tipreccom](mailto:ccalkins@tipreccom)**

**Phone: 800-934-7976  
Cell: 641-990-5402  
Fax: 641-522-9271**



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## GROUND WATER HEAT PUMP PRENOTIFICATION FORM

This form is to be filled out prior to installation and sent to Cole Calkins at T.I.P. Rural Electric Cooperative P.O. Box 534, Brooklyn, Iowa 52211 or faxed at 641-522-9271.

(The earlier this form is filled out the sooner we can start helping work with you and the member on the installation.)

### Contractor that is installing the unit:

Company Name: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Cell#: \_\_\_\_\_

Fax #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Are You Aware of T.I.P.'s Heat Pump Criteria? Yes \_\_\_\_ No \_\_\_\_

### Installation information at the site:

Customer's Name: \_\_\_\_\_

Customer's current mailing address: \_\_\_\_\_

Location of Installation if different from mailing address: \_\_\_\_\_

\_\_\_\_\_

Estimated Starting Date: \_\_\_\_\_ Age of House: \_\_\_\_\_

### **(Send a copy of complete heat loss/heat gain calculation)**

Square footage of heated area: (all levels) \_\_\_\_\_

Heat Loss BTU's: \_\_\_\_\_ Heat Gain BTU's: \_\_\_\_\_

What is the BTU output of your equipment? \_\_\_\_\_

What is the kW of the Auxiliary Heat? \_\_\_\_\_

ARI Reference Number: \_\_\_\_\_

Does this unit have a desuperheater? Yes \_\_\_\_ No \_\_\_\_

Use GAS for the In-Floor Heat? Yes \_\_\_\_ No \_\_\_\_

Tonnage to be installed: \_\_\_\_\_

Notified Customer of Electric Water Heater Requirement: Yes \_\_\_\_ No \_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_